



# Collective Performing Arts School

## TERMLY REGISTRATION & INVOICE FORM

PUPILS NAME:

D.O.B:

PHONE NUMBER:

EMAIL:

ADRESS:

PARENT/GUARDIANS NAME:

MEDICAL CONDITIONS/ ALLERGIES:

*Please inform your child's teachers if you feel are relevant.*

Photo consent/non consent has already been given. Please let us know if you would like to amend or check this.

CLASSE(S):

TOTAL FEES DUE = £

INSTALMENT PAYMENTS? - HALF TERMLY / MONTHLY = £

Method of payment and date/s (online/cash/chq):

### OUR TERMS AND CONDITONS:

- Half a terms notice (during term time) must be given in writing if a child wishes to leave Collective or change/drop any classes. Failing to do so will incur half a terms fee for each class your child attends.
- Invoice forms should be completed and sent to [collectivedancefinance@gmail.com](mailto:collectivedancefinance@gmail.com) before the beginning of each term.
- Fees and 1<sup>st</sup> instalments are due before the first Saturday of each term (Instalments: Half termly - due the 1<sup>st</sup> week of each half term and Monthly - due the 1<sup>st</sup> of each month). Late payment fees will be added to fees if any payments are received after these dates.
- Pupils should attend their class(s) in correct uniform
- We are unable to offer refunds on missed classes
- Fees are paid termly; we are unable to offer pay as you go classes

### PAYING OF FEES:

Online payments preferred, please see details below (cheques and cash still accepted):

D M Hemmings t/a Collective Dance & Drama

Sort Code: 60-15-30

Account number: 05646219

*PLEASE add your child's name as the reference.*

☐ By ticking, you are confirming you have read, understood and agree to Collective's terms and conditions.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_